

# Short-term consultancy with the UK Working Group on NCDs

**Consultancy title:** Lived experience of non-communicable diseases report writer/advocate (two consultancies available)

**Location:** Working from home (can be UK-based or in a low- or middle-income country)

**Reports to:** UK Working Group on NCDs Project Manager

**Contract:** Four-month contract (until 31 December 2021)

**Consultancy fee:** £1,530 per consultant

**Deadline for applications:** 17:00 UK time, Thursday 9 September 2021

**Interviews:** To be held on Tuesday 14 September 2021

## Introduction to the UK Working Group on NCDs

The UK Working Group on NCDs is a network of over 20 UK-based national and international NGOs and research organisations, which work together to draw attention to the urgent need to address the burden of non-communicable diseases as an international development priority. For more information, visit <https://globalncdsuk.org/> and our Twitter feed at @GlobalNCDsUK.

## Purpose of consultancy role

We are recruiting two consultants with lived experience of NCDs to deliver a project funded by the NCD Alliance, to work together to write a report on the impact of UK cuts on progress on NCDs globally, within the context of COVID-19, with case studies on global impact.

The consultants will also actively participate in a webinar in December to raise awareness of the issue of global funding for NCDs, bringing the perspective of their own lived experience and the findings from the report to UK-based policymakers and NGOs.

## Key relationships

The consultants will work closely with:

- UK Working Group on NCDs project manager
- UK Working Group on NCDs steering group
- People with lived experience of NCDs

## Responsibilities

The consultants will be involved in specific tasks in collaboration with the UK Working Group on NCDs project manager and steering group. Responsibilities of the role include fulfilling funded obligations to deliver the following outputs:

- conducting desk-based research/conversations with stakeholders (with support from the project manager and steering group);

- write a report on the impact of UK cuts on progress on NCDs globally, within the context of COVID-19, with case studies on global impact (the design of the report will be managed by the project manager);
- present in a virtual webinar to present the report, targeting UK policymakers, in December 2021; and
- support the project manager and the UK Working Group on NCDs to identify UK-based people with lived experience of NCDs and an interest in global health and international development.

## Person specification

### Experience:

- Lived experience of NCDs, lived experience of caring for people with NCDs in families, households or communities and / or lived experience of risk factors connected to NCDs (such as obesity and hypertension).
- Experience of researching and writing reports.
- Experience of, or evidence of support for, global NCDs or health advocacy in low- and middle-income countries.

### Knowledge and skills:

- Research and report-writing skills.
- Excellent interpersonal and networking skills.
- Ability to influence/persuade and empathise with a wide range of stakeholders.
- Good working relationships with a diverse range of groups and individuals, such as networks of people living with NCDs.
- Good project management, organisational and workload management skills.
- Ability to work on own initiative with minimal supervision, being both proactive and self-motivated.
- An understanding of the necessity of confidentiality.
- Demonstrable commitment to collaborative team work.
- Demonstrable commitment to inclusive working, ensuring equality and valuing diversity.
- Outstanding oral and written communication skills to work with internal and external audiences.
- Good IT skills.

To apply, please send a short covering letter on how you meet the consultancy person specification, along with your CV and an example of your writing, by **17:00 UK time on Thursday 9 September 2021** to Victoria Tayler (project manager) [victoria@taylorassociates.co.uk](mailto:victoria@taylorassociates.co.uk)